**Title of the article [Arial, 16, bold, sentence case, centred]**

**[1 enter]**

**First Name [Arial, 12, bold, capitalized, centred] LAST NAME [Arial, 12, bold, uppercase, centred]**

*Name of the University, City/State, Country [Arial, 12, italic, capitalize each word, centred]*

*e-mail address [Arial, 12, italic, capitalize each word, centred]*

**[1 enter]**

**First Name [Arial, 12, bold, capitalized, centred] LAST NAME [Arial, 12, bold, uppercase, centred]**

*Name of the University, City/State, Country [Arial, 12, italic, capitalize each word, centred]*

*e-mail address [Arial, 12, italic, capitalize each word, centred]*

**[1 enter]**

**Abstract. [Arial, 11, bold, capitalized, justified]** *The content of the abstract should have 200 - 300 words. The Abstract is written with Cambria 11, italic. The text is justified and single-spaced (spacing 1). Authors are not allowed to use abbreviations or citations in the abstract. The abstract must include sufficient information for readers to judge the nature and significance of the topic. The abstract should be structured as follows: a) a brief introduction into the topic of the paper; b) an overview of the current state of the scientific literature on the topic; c) a presentation of research methodology and research questions; c) presentation of main results and the implications for the field; d) highlights of the contribution brought by the paper to the field of studies. [Arial, 11, italic, justified]*

**[1 enter]**

**Keywords**: **[Arial, 11, bold, capitalized, justified]** keyword1, keyword2, keyword3, keyword4, keyword5. The keywords should be 3-5. They should be listed in decreasing order of importance, and they should be consistent with the title and the abstract. [Arial, 11, no formatting, justified].

[1 enter]

**Introduction [Arial, 14, bold, capitalise first word, justified]**

The paragraphs start exactly at the left margin – indentation 1.27 cm [Arial, 12, no formatting, justified]. Page margins: all margins should be set at 2.5 cm (the template margins are already set to these specifications).

The entire paper will be written using Arial font type, 12 point (except for chapter titles, table titles, figure titles and sources), alignment: justify, line spacing: 1. The paper should have around 3500-5000 words. Please use normal capitalization within the text and do not use bold face for emphasis. Italics are acceptable. All headings should use initial capitals only, excepting for use of Acronyms. Do not use multiple columns. Do not include bullet lists or numbered lists unless absolutely necessary. Do not use more than three levels of headings and do not number the headings.

Introduction contains all the necessary ideas to introduce the reader in the topic of the paper and the research performed by the author. It shows the importance of the subject and the approach used by the author in dealing with it. It is necessary for the author to formulate clearly the research question and the main hypotheses considered in this research.

[1 enter]

**Literature review [Arial, 14, bold, capitalise first word only, justified]**

***Subtitle [Arial, 12, bold, Italic, capitalize first word, justified]***

The paragraphs start exactly at the left margin – indentation 1.27 cm [Arial, 12, no formatting, justified]. Page margins: all margins should be set at 2.5 cm (the template margins are already set to these specifications).

*Sub-subtitle* *[Cambrie Heading, 12, Italic, capitalize first word, justified]*

The first paragraph starts exactly at the left margin – indentation none.

In this section, the author must provide the necessary background literature for explaining the state-of-the-art in the domain of the present research. The author should consider all significant references and make a synthesis of the different viewpoints expressed by different authors. Also, the author should provide the working definitions of the basic concepts used in the paper, and the main ideas, models or theories found in the literature related to the present research. The literature review should reveal the gap between the extant literature and the new perspective or model presented in the paper.

[1 enter]

**Methodology [Arial, 14, bold, capitalise first word, justified]**

This section contains the research methods used by the author, the main research hypotheses, and the arguments for defining them. The author should explain the qualitative and quantitative methods used and how the research has been designed and performed.

The author should make references to some previous research similar to the present one, if that is the case. Also, the author should mention the software programs used for processing statistical data, if it is the case.

[1 enter]

**Results and discussions**

In this section the author presents the main findings of his/her research. It is important to use critical thinking in order to analyse realistically the results obtained, and how the research hypotheses have been validated or not. Also, it is important to compare results of present research with results obtained in similar research, by using the literature in the domain. If the paper presents a theoretical model or theory, the discussion should be about the way the new conceptual contribution can be applied and how it compares with some similar models or theories.

For a better explanation of the research results the author may use graphical illustrations or tables.

[1 enter]

**Figures and tables**

*Figures* and *tables* should be placed as close to their reference point in the text as possible. All figures and tables must have titles and must be referenced from within the text. Also, all figures and tables must be accompanied by their source (if the illustration is the results of the authors’ own research it should state “Source: Authors’ own research results/contribution”). It is advisable to include colour diagrams and pictures to enhance readability.

*Tables* should be self-contained and complement, but not duplicate, information contained in the text. Column headings [Arial, 10, bold]have to be clear and brief and present the units of measurement in parentheses. If the table contains data that has not been generated by the author’s own research, then the source must be cited as in text below the table and also in the reference section. The tables should not be pictures, but in editable format! Any abbreviations used in the column heads or rows must be explained as a note below the table. The content of the table should be written in Arial, 10, no formatting. Tables and images should be referred to in the text, the tables should be formatted as below:

**Table no 1. Personality materialism: competing measurement models [Arial, 11, Italic, centred]**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Model** | ***χ2*** | ***df*** | ***p*-value** | **CFI** | **TLI** | **RMSEA** | **SRMR** | **R2** |
| One-factor | 1018.6 | 189 | 0.000 | 0.62 | 0.58 | 0.11 | 0.09 | 20.2 |
| Four-factor | 613.6 | 183 | 0.000 | 0.81 | 0.78 | 0.08 | 0.08 | 47.9 |
| One-factor (parceled) | 49.2 | 14 | 0.000 | 0.96 | 0.94 | 0.09 | 0.03 | 44.7 |

Source: Authors’ own research. [Arial, 10, aligned to the left].

Make sure all the tables have sources!!!

*Figures* represent both drawings and pictures. Their titles have to be self-explanatory and should contain the definitions of any symbols used and all abbreviations and units of measurement should be explained so that the figure and its legend are understandable without reference to the text. An image example is presented in Figure 1. Images must be inserted as picture files (.gif, .jpg, .bmp, .pct, .png, .psd). You may be asked to supply the pictures as separate files.



**Figure no. 1. Example of figure** **[Arial, 11, bold, centred]**

Source: [Arial, 10, center].

[1 enter]

References to tables and figures in the text of the article should be made within parentheses, e.g. „(fig. no.1), (table no. 1)”. Make sure you have permission to use any previously published figure or table, this is the sole responsibility of the author(s).

Equations and formulas should be numbered. The numbers are to be justified to the right, within parentheses.

Examples of equations:

(1)

where:

– arithmetic mean;

– the individual values of the characteristic;

– number of units.

References to equations and formulas in the text of the article should be made within parentheses, e.g. „(equation. no.1).

Abbreviations and acronyms should be defined the first time they are used in the text.

[1 enter]

**Conclusion**

A conclusion section is required. Conclusions should provide a synthesis of the main contributions of the paper, discussing the importance of the work, and/or suggest possible applications and extensions of the research. Also, the author should indicate some major limitations of the present research.

[1 enter]

**References**

References should follow the APA referencing style. It is required a strict correspondence between the referenced cited in the text of the paper and the references listed by the end of the paper. That means that in the final list of references there will be written only the works cited in the text of the paper and nothing else. Also, it is important to list only those references for which the author has complete data for their identification. Incomplete references will not be accepted. In the text of the paper, works are cited by indicating the authors and the year of publication, within brackets. For published works with more than two authors, only the first author, followed by et al. and the year of publication will be used.

In the final list of references each work must be written with all the authors. The following are some examples of how to make citations for different works within the text of the paper, and how to write them in the final list of references. References should be aligned to the left.

Repanovici, A. (2011), "Measuring the visibility of the university's scientific production through scientometric methods: An exploratory study at the Transilvania University of Brasov, Romania", *Performance Measurement and Metrics*, Vol. 12 No. 2, pp. 106-117.

Barsan, M.I., Repanovici, A. (2015). Legal Aspects Regarding Copyright and Access to Knowledge: Junimea Publishing.

**Please note that submissions not complying with these guidelines will be rejected on formal grounds!**